

Westfield Fire and Rescue District

Special Meeting
June 15th, 2020

Trustee Horner opened the meeting via Zoom on June 15, 2020 at 6:33 pm. Roll call: Horner- here, Schmidt- here, Patterson- here.

Comments from the Floor

_____ N/A

- Chief Fletcher attempted to call in, but having technical difficulties and unable to participate in the meeting.

Minutes to be approved

_____ May 4th, 2020- *Trustee Horner makes a motion to accept the minutes as amended to add that the rescinding of his motion was done because the purchase needed to be approved during the Westfield township trustee meeting; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.*

_____ May 18th, 2020- *Trustee Horner makes a motion to accept the minutes as amended to remove "911 Memorial" from the description of the pavilion and only refer to it as "pavilion." Also, the fit-testing machine does not disinfect, it only tests the fit of masks; seconded by Schmidt. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.*

Fiscal Officer Report

- FO Kurtz in attendance.
- Payment Listing- totals \$22,596.17 (See Attached).
 - Trustee Schmidt questioned the payments to Vision Services. This is the reimbursement from Chief Fletcher back to WFRD.
 - Trustee Schmidt questioned the payments to Fallsway. This is for the annual service on two tankers (162-1 and 161-1). Other issues were found when the annual service was being done and repairs are being done.
 - Trustee Horner questioned the large payment amount to the contracted mowing company. The contracted mowing has been done weekly, for a total of seven times, thus far. This is the first invoice WFRD has received from Followay Lawn Care thus far.

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- Trustee Schmidt questioned the payment to John D. Preurer and Associates, INC. This is for training.
- Trustee Schmidt questioned the payment to the Medina County Sanitary Engineer totaling \$440.00. This is for a 60-day billing cycle invoice for the water usage at WFRD. 4,000 gallons of water was used in the two month time frame.

Trustee Horner makes a motion to pay the bills totaling 22,596.17; seconded by Patterson. Roll call; Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

- Fund Status (See Attached)
 - Pooled Investments- \$101,905.77
 - Primary Checking- \$206,251.44
 - Total Fund status- \$308,157.21
- Appropriation Status (See Attached)

Correspondence

- N/A

Old Business

- Sidewalks have been poured.
- Signage update- The sign at the road has been placed. No building signs have been placed.
- The back-ordered 3 in 1 fax machine is now in stock. However, it is no longer on sale. Chief Fletcher will go speak to them in person to see if the price can be negotiated.

New Business

- Open house for the new WFRD building is planned for August 22nd, 2020. Face masks will be available and social distancing will be practiced.
- Pavilion- no new updates.
- Chief Fletcher is wanting to promote 2 lieutenants.
- Coronavirus Aid Relief and Economic Security (CARES) Act falls within House Bill 481. This bill provides funding to local governmental agencies to be used for pandemic related expenses such as PPE, disinfectant and emergency personnel expenses.

Trustee Schmidt makes a motion to approve resolution WFRD 2020-04 CARES Act; seconded by Horner. Roll Call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

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Announcements

- Next meeting will be July 6th at 6:30pm via Zoom.

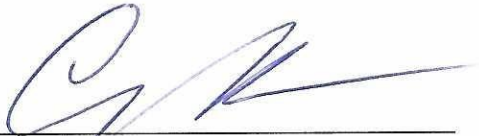
Trustee Horner makes a motion to adjourn at 7:12 pm; seconded by Schmidt. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Meeting adjourned.

Respectfully submitted by:


Amy M. Banfield

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Date approved: 7/6/20



Trustee Craig Horner, Chair



Trustee Micheal Schmidt

Trustee Kent Patterson